



Yearly Status Report - 2019-2020

Part A

Data of the Institution

Part A	
Data of the Institution	
1. Name of the Institution	KAMRUP COLLEGE
Name of the head of the Institution	DR.DEBENDRA KR. BEZBARUAH
Designation	Principal
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	036240291805
Mobile no.	9854581217
Registered Email	kcc1966@rediffmail.com
Alternate Email	iqackcc21@gmail.com
Address	Vill- Rupiathan, P.O.- Chamata, Dist.- Nalbari(Assam) , Pin-781306
City/Town	Chamata
State/UT	Assam
Pincode	781306

2. Institutional Status																			
Affiliated / Constituent		Affiliated																	
Type of Institution		Co-education																	
Location		Rural																	
Financial Status		state																	
Name of the IQAC co-ordinator/Director		Dr .KABITA CHOUDHURY																	
Phone no/Alternate Phone no.		03624291805																	
Mobile no.		9435129492																	
Registered Email		kcc1966@rediffmail.com																	
Alternate Email		iqackcc21@gmail.com																	
3. Website Address																			
Web-link of the AQAR: (Previous Academic Year)		http://www.kamrupcollege.co.in/upload/iqac_file/1653470691.pdf																	
4. Whether Academic Calendar prepared during the year		Yes																	
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.kamrupcollege.co.in/upload/a_calendar/1652260495.pdf																	
5. Accrediation Details																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accrediation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>2</td> <td>A</td> <td>3.04</td> <td>2016</td> <td>05-Nov-2016</td> <td>05-Apr-2022</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accrediation	Validity		Period From	Period To	2	A	3.04	2016	05-Nov-2016	05-Apr-2022
Cycle	Grade	CGPA	Year of Accrediation	Validity															
				Period From	Period To														
2	A	3.04	2016	05-Nov-2016	05-Apr-2022														
6. Date of Establishment of IQAC			01-Jan-2004																
7. Internal Quality Assurance System																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															
Workshop on CBCS		29-Jun-2019		100															

Evaluation	1	
IQAC Meeting	04-Jun-2019 1	17
IQAC Meeting with different Cells	24-Aug-2019 1	25
IQAC Meeting	05-Oct-2019 1	18
Feedback collection from stakeholders	30-Dec-2019 3	450
IQAC Meeting	10-May-2020 1	17
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
College.	Non Plan	Central Govt.	2019 365	31172725
College	Non Plan	State Government	2019 365	11916882
College	For BPL Students admission	State Government	2019 365	3354344
College	Infrastructure Grant	RUSA	2019 365	10000000
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9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

3

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

1.Renovation and Upgradation of Psychological Lab 2.Internal Academic audit of the departments 3.Internal Financial Audit 4.Purchasing of books for all departmental libraries 5.holding parents and Alumni meet

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
Preparation and uploading of Academic Calendar	Academic Calendar was provided to the departments for smooth running of the institution
Upgradation Of Departmental Libraries	Ensures purchasing of books as per the requirement of the departments
Internal Academic Audit	Ensures Academic Audit of every dept. Records of professional development of the faculties were examined and documented
Monitoring the progress of the Research and Publications Cell	Collected and recorded the publications in peer reviewed national /international journals.,Progress of publishing the annual journals of the college.
Holding Departmental seminars	Ensures the holding of seminars on emergent themes , inter-departmental seminars were held at convenient intervals
Inter Financial Audit	Ensures transparent audit of all the accounts of the college
Grievance Redressel	Steps were taken for the redressal of grievances of students regarding pure drinking water
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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
Governing Body	20-May-2022

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	28-Feb-2019
17. Does the Institution have Management Information System ?	Yes
If yes, give a brief description and a list of modules currently operational (maximum 500 words)	<p>The management Information System of our college has been categorized as follows</p> <ol style="list-style-type: none"> 1. HR module: In this part staff details like staffs appointments, joining of staffs, salary attendance vouchers, leave module of staff where staff can apply leave online through their login. 2. Students module: In this module students academic year wise class lists, alumni list, Photocopy of Marksheets and students profile etc. are incorporated. 3. Communication : It is being done through Notices, Circulars, College Website, electronic announcement system. Admission to the first semester has been done through online. Students database has been developed through online form fill up. Form fill up to the final examination conducted by University is done through online. Students are assessing their examination admit cards and Grade sheet through online in due time. MS service, use of WhatsApp, Email is used for speed delivery of information relating to all institutional matters for the students and staff members. Computerized database system is applied for information on admission process and financial aspect. 4. Academic : The information regarding students' examinations, results of both external and internal examinations are also displayed on the college notice boards. Minutes and resolutions adopted in staff meeting, Governing Body Meeting, Alumni and students meeting are printed and distributed. 5. Library: Library provides all the important information about the transaction of books, issue of Library cards etc. in the Library notice board and sometimes through email or SMS or Whatsapp personally to the students. Library feedback where everyone can give feedback for Library.

6. Feedback: In this section feedback related to academic and administration IQAC takes from students and calculate the result of feedback and takes action on that accordingly. 7. Alumni : In this section the coordinator of Alumni Association keep records regarding their placement and well communicated with them for their active involvement in different programmes held under alumni association.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

Kamrup College, Chamata is affiliated to Gauhati University. Therefore the curricular aspects of the courses taught in our college is governed by the Gauhati University ordinance and guidelines.. The Higher Educational Institutions are to translate the social, economic, cultural, moral visions of the society besides being the centre of intellectual learning. Keeping it in mind, Kamrup College ,Chamata adopts the most effective ways of curriculum implementation in fulfilling social aspirations along with visions and missions of the college. The Institution, besides following the Annual academic calendar of Gauhati University prepares and publishes the institutional calendar in the college prospectus and also uploads in the website. The Academic Council prepares guidelines and time bound framework to suit the requirements of the CBCS courses. The Admission Committee and Academic Council with the help of every department decide distribution of Honours, Regular, SEC and GE courses among the students on the basis of their aspiration and choice. The teaching, learning and evaluation process of the college strictly adhere to the planned schedule. The teaching methods such as Lecture, demonstration, question-answer, group discussion, use of ICT, field survey, hands on experience, online learning etc. have helped the institution to implement planned curricular aspects effectively. The bridge courses have helped the advance learners and the tutorial classes have facilitated the slow learners to cope with the curricular aspect. For co-curricular courses the Academic Council provide liberty to the HoDs of all departments to offer such programmes through different impactful methods. The college has competent, experienced and dedicated faculty staffs which have enriched the curricular aspects of the college over the decades. They have designed and developed the curriculum of self -financed vocational courses. Some of the faculty members of our college are members of the Course Construction Committee of Gauhati University in various subjects of undergraduate level and participate in the revision and restructure of curriculum. The HoD of English of this college being a member of Academic Council of Gauhati University has also participated in curriculum development process. Our College while delivering the curricular aspects adheres to its broad vision and goals for the holistic development of the students and of the society. The motto of the institute are tried to be reflected in curricular, co- curricula and socially productive activities. The vision and mission of the college are communicated to all stakeholders through the display boards, college websites, notice boards, college prospectus, college magazines etc. All the departments are directed to prepare their plans of actions in accordance to the college vision and mission and include courses in the Add on

Courses. The Academic Committee prepares ,monitor the academic events and short term courses and submits reports at IQAC.The college has a satisfactory mentoring and counselling system which make the students apprise of the various options related to the offered courses of study, certificate subjects other activities etc.The institute adheres to the academic calendars of both the concerned university and of its own in every academic year.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Value Education	Nil	01/08/2019	180	Yes	Development of moral and ethical values
Historical Records Keeping	Nil	02/09/2019	180	Yes	Develops competency of writing records,minute observation,scope for travel and tourism

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	Assamese (HONOURS)	19/06/2019
BA	Arabic(HONOURS)	19/06/2019
BA	Economics(Honours)	19/06/2019
BA	Education(Honours and Core)	19/06/2019
BA	English(Honours)	19/06/2019
BA	History(Honours)	19/06/2019
BA	Philosophy(Honours)	19/06/2019
BA	Political Science(Honours)	19/06/2019
BA	Sanskrit(Honours)	19/06/2019
BA	Assamese (REGULAR)	20/06/2020
BA	Arabic (REGULAR)	20/06/2019
BA	Economics (REGULAR)	20/06/2019

BA	Education (REGULAR)	20/06/2019
BA	History (REGULAR)	20/06/2019
BA	Philosophy (REGULAR)	20/06/2019
BA	Political Science (REGULAR)	20/06/2019
BA	Sanskrit (REGULAR)	20/06/2019

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	160	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Value added course on Drama and Acting	24/08/2019	130
Value added course on gender sensitization and self -defence	23/10/2019	100
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	History Honours	25
BA	Philosophy Honours	30
BA	Environmental Study	250
BA	Assamese Honours	35
BA	Arabic Honours	7
BA	Education Honours	38
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Nil
Employers	Nil
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
Feedback system is an integral of our college and it has been adopting feedback mechanism from different stakeholders .The analysis of feedback forms of the students and Parents during the year 2019-20 is presented as below. Dimensions: Teachers(Teacher’s personalities, Regularity, motivational skill, interaction

and guidance outside the classroom) Excellent -77 Good---16 Average-7 Curriculum and Co-curriculum --Excellent-65 Good-20 Average-10 Poor-5 Examination and Evaluation- Excellent-82 Good--15 Average-3 External examination- Average -45 Good- 25 Didn't Respond-30 Infrastructure-- Excellent-65 Good-32 Average-3 Poor-0 Administration-- Excellent-84 Good-10 Average-6 Poor-0 The suggestions, grievances and other remarks of the students noted down in the open-ended question items in the feedback forms were minutely analyzed and took into considerations for necessary reformation and solution. On the basis of their suggestions office automation, inclusion of more seminar classes etc. were included. The brief analysis of the Parents' feedback is given below: In regard to the reason for selection of Kamrup College for their wards' higher education it is found that 95 parents choose for the better educational environment option whereas only 6 parents are of the view that they have opted this institution because of the nearest distance. All the parents (100) responded that they are satisfied with the subjects offered by the college. Regarding the college administration 96 parents gave feedback as 'friendly and co-operative' and 83 parents' view on extra-curricular activities offered by the college is satisfactory. In the question item regarding the help of the college in moulding their wards' personalities, 96 parents responded to "Yes" option. Most of the parents (87) are of opinion that use of mobile phones by the students in the college campus is not necessary. Thus the parents' feedback towards the institution is highly satisfied. On the basis of their suggestions measures for health check-up and monitoring of their leisure time were undertaken by the college authority. The alumni of the college can be traced into various fields like Social, political, service and industry. 95 of Alumni showed their emotional attachment with the college is still highly strong. Regarding the physical, mental, emotional, financial support to the college 98 has responded as fully agreed. 100 alumni replied that they feel nostalgic when they visit the college campus. They feel satisfied with the present environment of the college. Most of the respondents have noticed that a significant infrastructural change has occurred after their leave from the College. They expect that in near future the College will be the Centre of Excellence of Higher Education in Nalbari district of Assam. On the basis of the their feedback the college authority consented to convene department wise alumni meet in the college and to involve more number of alumni in the college events and in the developmental activities.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	BA Honours in (Assamese, Arabic, Economics, Education, English, History, Mathematics, Philosophy, Political Science, Sanskrit)	250	350	254
BA	BA Regular (Assamese, Arabic, Economics, Educa	290	500	298

tion, English, History, Mathematics, Philosophy, Political Science, Sanskrit)

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	1319	Nil	20	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
20	20	7	10	4	50

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Yes, Students mentoring system is one of the important parts of teaching -learning process of our college. Teachers have been regularly playing the role of a mentor, counsellor and a friend in addition to shouldering their normal duties. Each department of the college is required to assign a teacher mentor in the beginning of the new session. He/she is to mentor each student of the first year and he /she is to continue to mentor the same group until the final year. The general students are divided into some groups on the basis of their needs and nature and one mentor teacher is assigned to mentor them. A list of mentor teacher is prepared in the beginning of the session and students are made known about the mentors and time of mentoring. Students approach with their problems . The mentor teachers of both Honours and General classes are kept properly. Besides the teachers, the Alumni Association of the college has been consistently assisting the institution by acting as mentor, motivator and guide to the students for their career enhancement and other development. A number of well-established alumni have visited the college at a regular interval and interacted with the students, provided them psychological, occupational, moral guidance. Likewise the Parent-Teacher Association also keeps constant mentoring of the students. The parents of the achievers often provide all the necessary guidance and motivation to the students either in the Parents meetings or in the invited sessions. The heads of the departments are assigned the responsibility of guardian teacher and they keep the students annual records of their test results, internal assessment, other achievement, regress etc in a proper way. The teachers- in-charge of the Students' Union Body constantly guide the students in every co-curricular activities. The Disciplinary action Committee of the college keeps eyes on any mal -practices adopted by the students and take necessary actions for reform and rectification.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
1319	20	1 : 66

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
30	20	10	Nil	13

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2019	Dr.Sanjib Kr. Goswami	Assistant Professor	Reward for Sports Organizer by Kreedha Bharati
2019	Dr. Subodh Kr. Misra Bhagwabati	Assistant Professor	Ambedkar Award
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Major and General, Non-CBCS (ASS, Arb, ASL, Eco, Edu, Eng, Hist, Phil, PSc, Sans)	II	20/05/2019	07/08/2019
BA	Major, Non-CBCS (ASS, Arb, Aeco, ASL, Edu, Eng, Hist, Phil, PSc, Sans)	III	03/12/2019	21/05/2020
BA	Major and General, Non-CBCS (ASS, Arb, ASL, Eco, Edu, Eng, Hist, Phil, PSc, Sans)	IV	08/06/2019	11/11/2020
BA	Major, Non-CBCS (ASS, Arb, ASL, Eco, Edu, Eng, Hist, Phil, PSc, Sans)	V	18/12/2019	07/10/2021
BA	General, Non-CBCS (Ass, Arb, ASL, Eco, Edu, Eng, Hist, Phil, PSc, San	VI	21/05/2019	07/12/2021

	s.)			
BA	Honours and Regular, CBCS (ASS, Arb, ASL, Eco, Edu, Eng, Hist, Phil, PSc, Sans)	I	16/12/2019	18/09/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Kamrup College is affiliated to Gauhati University and follows the examination pattern of the university for the external examinations. The external examinations cover the 80 of the total assessment and rest 20 is assessed by the internal examinations. But for the Continuous Internal Evaluation the college conducts two sessional examinations for the students of all semesters. Assignments for each semester is allotted for internal evaluation .Unit Tests and Class tests consisting of 25 marks are regularly held . Teachers assign innovative projects,field survey ,hold group discussions, take online classes and tests for the continuous and comprehensive evaluation of the students. For the smooth running of the internal examinations, the college constitutes an Examination Board which formulates the dates of internal examinations and conducts the whole procedure. The schedules of the internal examinations are shown to the students and faculty through the academic calendar prepared at the beginning of the every session. For the Honours students the departments hold Unit and Class Tests according to their own convenience. As a part of the examination reforms question patterns have been shifted to more objective type instead of the essay type patterns of the gone years. Moreover as per the guidelines of the concerned University preparing the question paper, giving proper directions to the faculties for its setting and evaluation, proper hall arrangement, conducting the examinations and test in the controlled environment ,declaring the results within very short span of time are done very smoothly. On the basis of the results the slow- learners are given extra care and tutorial classes are arranged for them. Counselling programme are also made for the students to sort out their personal, academic and non-academic problems.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

There is an Academic Council of the college for planning, preparing and execution of the academic calendar .The college being an affiliated institution of the Gauhati University adheres to the academic calendar approved by the university. In keeping the framework of this calendar the Academic Committee, ,in consultation with the IQAC and authority prepares the institutional calendar at the beginning of every new session .The calendar incorporates various academic events and activities, orientation programmes for newly enrolled students, the dates of internal examinations, annual sports day, observation of national days,dates of election to the Students Union Body and other events. After finalization of the calendar the Academic Committee takes necessary steps for its publicity. The calendar is included in the annual college prospectus, and is also uploaded in the website. The normal functioning of the college relating to academic and other related matters is adhered to the academic calendar. The college has constituted an Examination Committee which monitors the smooth conduct of the external examinations by appointing assistant officers in -charge for each semester examination. The standard procedure prescribed by the affiliating university is strictly maintained the external examinations. The Committee also determines the procedure for the internal examinations and test and keeps monitoring until the results are declared.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

http://www.kamrupcollege.co.in/upload/igac_file/1653111237.pdf

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
UG	BA	Non CBCS, General (ASS, Arb, ASL, Eco, Edu, Eng, Hist, Phil, PSC, Sns)	139	102	73.38
UG	BA	Non-CBCS Final Semester Major	235	149	63.40

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

http://www.kamrupcollege.co.in/upload/igac_file/1654161571.pdf

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Interdisciplinary Projects	365	ASTEC	0.5	0.5
Any Other (Specify)	180	Kamrup College	0.2	0.2

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
SEMINAR ON CREATIVITY AND ITS SUSTAIBILITY	IQAC	28/06/2019
WORKSHOP ON LANGUAGE OF POETRY	ASSAMESE	24/08/2019
ROLE OF COTTAGE INDUSTRY IN MODERN ERA	ECONOMICS	14/09/2019

RTE 2009 AND CHILD LABOUR	EDUCATION	28/09/2019
LITERATURE AND SOCIAL TRANSFORMATION	ENGLISH	12/10/2019
SEMINAR ON VYASA DRAMMAS	SANSKRIT	04/09/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
No Data Entered/Not Applicable !!!		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Economics	3	5.5
National	Education	2	3.5
National	English	1	4.0
National	History	1	3.56
National	Political Science	2	3.5
National	Philosophy	2	3.56
National	Arabic	1	3.5
National	Sanskrit	3	3.5
National	Assamese	2	3.5
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Status Mobility Among he Namasudras of Assam in Historical Perspective (An Assessment of Factors Responsible For Their Upward Mobility, Vol.9, Issue - 2	Dr. Debendra Kr. Bezbaruah	Adalya Journal	2020	Null	Kamrup College, Chamata	Null
Role of Fisher Women in Fishing Activities: A Case Study in Nalbari District, Assam, vol. 11, Issue-10	Dr. Debendra Kr. Bezbaruah	Proteus Journal	2020	Null	Kamrup College, Chamata	Null
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	10	35	45	5
Presented papers	4	10	2	9
Resource persons	Null	2	5	8
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
INTERNATIONAL YOGA DAY	BY KCTU IN COLLABARARION WITH IQAC	16	150
CLEANLINESS DRIVE- SWACHYTHA ABHIYAN	KAMRUP COLLEGE STUDENTS UNIT	8	75
QUIZ COMPETITION ON COVID-19(BY GOOGLE FORM)	BY KCTU IN COLLABARARION WITH WOMENS CELL, KCC	2	102
CELEBRATION OF WORLD ENVIRONMENT DAY	KCTU	4	200
MEDICAL CAMP- ANEMIA AND BP : TREAT AND TALK	KCTU	20	150
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
Awareness programme	Womens Cell	Awareness meeting against Gender Disparity in the Society	13	170
Seminar	Educational Psychological Society	Mental	4	100
Swachhata Abhiyan	NSS Dist. Administration	Cleanliness Drive	15	150
AIDS Awareness	NSS	Awareness Meeting	18	200
Environmental Awareness	Environment and Climate Cell	Plantation and Organic farming	10	150
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Programme with Tihu College	40	Kamrup College and Tihu College	1
Faculty Exchange Programme with MNC Balika Mahavidyalaya	30	Kamrup College and MNC College	2
Students Exchange Programme with Suren Das College, Hazo	150	Students Union Body, Kamrup College	5
Covid -19 Awareness Programme with local PHC	250	Local Administration and College	2
Community Awareness Campaigning on Outbreak of Covid -19 in collaboration with Village Panchyat	1000	Teachers Unit	1
Leaflets Distribution on covid-19 Awareness Guidelines in the nearby villages in collaboration with Students Union	1500	Teachers Unit	1
Seminar on Online System and Examination Reforms	300	Assam College Teachers Association, Nalbari Zone	1

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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Seminar	Increasing Demands of Students for Higher Education and University	Academic Council, Gauhati University	02/09/2019	02/09/2019	45

	College ratio				
Training	Cutting and Knitting	Saneki Tailoring and Cutting Centre	01/06/2019	31/07/2019	80
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Dr.Sarvepolli Radhakrishan Teachers Training and Research Institute, Chamata	02/09/2019	Academic	50
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
12	12.6

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Newly Added
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Video Centre	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Classrooms with Wi-Fi OR LAN	Existing
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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
soul 2.0	Fully	2.0	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
	Text Books	34990	1020400	3520	98687	38510
Reference Books	3831	915583	211	6054	4042	921637
Journals	28	7000	Nill	Nill	28	7000
e-Books	Nill	Nill	2000	5560	2000	5560
e-Journals	170	5000	10	2000	180	7000
CD & Video	40	300	Nill	Nill	40	300
Library Automation	1	Nill	Nill	Nill	1	Nill
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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	30	1	7	3	1	10	10	30	1
Added	20	0	3	0	1	0	0	0	0
Total	50	1	10	3	2	10	10	30	1

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

33 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

Kamrup College, Chamata follows well-formulated procedures and policies for maintenance and utilization of its all physical facilities and academic support facilities. It ensures the optimal allocation and utilization of funds for maintenance of infrastructure and purchase of new equipment. The college constitutes a purchase which examines the needs and requirements of different items and materials of the college and prepares proposals. After the proposals are approved by the principal, the committee purchase the items. Proper records of each purchased items/equipment/materials are kept in the Stock Book. At the end of financial year the college carries out an annual Internal Financial audit The physical properties of the college is properly guarded by the permanent guards of the institute. The class rooms are divided into two kinds -the Halls and General Classrooms which are used by all the departments commonly and the departmental classrooms in which the Honours classes are held by the concerned Department. Such classrooms and departmental libraries, along with the accessories and materials are kept under the supervision of the concerned departments. The Psychological Laboratory is kept under the supervision of the Dept.of Education.The Language Lab is maintained by the Dept. Of English.There is a Library Committee which monitors and takes care of all the accessories, materials and assets of the library. The Campus Development Committee keeps supervision of all the general properties of the college.The whole campus is kept under the surveillance of a number of CC cameras .The Sports Committee of the college supervises and maintains the infrastructural facilities and the outdoor and indoor sports items. The Canteen Committee looks after running of the canteen in hygienic way. The Hostel Management Committee supervises the girls' hostel. The Gym and Fitness Cell maintains the College Gym. Physical verification of the electronics accessories and electrical equipment, water taps, pipes,water purifier, power generator are maintained either by the mechanics, engineers appointed by the college authority or by respective companies. Fire extinguishers are installed at every corridor of the college campus.

http://www.kamrupcollege.co.in/upload/igac_file/1652261459.pdf

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	a) Financial Aid to poor students.b)Special Scholarship for College Topper(Best Graduate,c)Scholarship for departmental toppers,d)Best Disciplined Award,e) Award for the Best reader and book Borrower	18	40800
Financial Support			

from Other Sources			
a) National	a) Post Metric Scholarship for ST,SC,OBC and Minorities,b)Ishan Uday Scholarship,c)Fee Waiver Scheme for Economically weaker students of Govt. of Assamy	1089	11245296
b)International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Workshop on Online Form Fill-Up Process for Semester End Examinations	01/06/2019	250	Career and Guidance Cell In collaboration with Office Staff
Remedial Coaching Camp	10/08/2019	35	Dept. Of English,Dept. Of Economics,Dept. Of Education,Dept. Of Sanskrit,Dept. Of Philosophy,Dept. Of History, Dept. Of Assamese
Bridge Courses	27/12/2019	18	Teachers Unit
Yoga and Wellness Programme	21/06/2019	200	NSS and Educational and Psychological Society
Personal Counselling	09/03/2020	34	IQAC
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Seminar cum Training for state competitive examinations	80	80	4	Nil

2019	Career Counselling on Defence Jobs	40	150	3	5
2019	Workshop On How to face an Interview	100	150	30	30
2020	Workshop on Personality Development and Career Opportunity	120	120	20	10
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
4	4	15

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
No Data Entered/Not Applicable !!!					
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2020	7	BA	ASSAMESE	Gauhati University, Kumar Bhaskar Varma Sanskrit and Ancient Studies University	MA
2020	2	BA	ARABIC	Gauhati University	MA
2020	5	BA	ECONOMICS	Gauhati University	MA
2020	8	BA	EDUCATION	Gauhati University, Kumar Bhaskar Varma	MA

				Sanskrit and Ancient Studies University	
2020	6	BA	ENGLISH	Gauhati University ,Nalbari college	MA
2020	7	BA	HISTORY	Gauhati University	MA
2020	6	BA	PHILOSOPHY	Gauhati University, Kumar Bhaskar Varma Sanskrit and Ancient Studies University	MA
2020	8	BA	POLITICAL SCIENCE	Gauhati University	MA
2020	10	BA	SANSKRIT	Gauhati University and Kumar Bhaskar Varma Sanskrit and Ancient studies University	MA
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SLET	5
Any Other	25
No file uploaded.	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Foundation Day Celebration	Institutional Level	50
Essay Competition on the occasion of World Environment Day	State Level	30
College Week	Institutional Level	500
Late Monmohan Haloi Debate Competition	District Level	25
Teachers-students Cricket Match	Institutional Level	25
Workshop on Public	Institutional Level	50

Speaking Skill

No file uploaded.

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
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No Data Entered/Not Applicable !!!

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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college has a democratically elected Student Council named Kamrup College Students Union Body. It represents the whole student members of the college and actively participates in the academic, administrative and developmental activities of the institution. There are several portfolios under the Students Union Body like, the general secretary ,assistant general secretary, major games and minor games secretaries, cultural secretary ,magazine secretary, Debate and literary secretaries ,social service secretary and one vice president. The prime concern of the Students Union Body is to protect and promote the needs and interests of the fellow students. The Union Body responsively organizes the college annual function which is held for minimum 6 days . Every secretary of the Students Body actively arranges the programmes under his/her own portfolio and carry out with much responsibilities by dividing works among the other assistant secretaries. The Students Union Body also collectively arranges District level Debate Competition,the Freshmens Social ,Sawrasati Puja, Fa-te-ha-o -dowajo ,Cleanliness drives,blood donation camps,Teachers Day celebration,Independence and republic Day celebration etc. spreading the message of integration, cooperation and solidarity. Our college has provided a good amount representation to the students at its own level. Different Committees and Cells of the college are represented by the students and their views and opinions are given due values in decision making by the authority. Following are some committees/bodies where the students are given representation--1) Campus Development Committee,2) IQAC, 3) NSS,4) Scout Guide,5) Editorial Board of Kamrupa,the college megazine,RUSA-PMU ,Kamrup college,6)Extension Education Cell,7) Consumers Forum,8)Departmental Cells of every department,9) Anti -ragging Comittee ,10)College Canteen Committee,11)Swaschata Abhiyan Committee, 12)Infrastructure Development Committee,13)Literary Body of the College,.Students representatives are very active in their role and responsibilities and have been contributing a lot in the overall progress and development of the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

320

5.4.3 – Alumni contribution during the year (in Rupees) :

320000

5.4.4 – Meetings/activities organized by Alumni Association :

The alumni of Kamrup College keep in close touch with the the institute. They provide regular assistance and cooperation to their mother institute in almost every aspect. Right from the plantation drive to counselling they keep themselves involve in the college . This year too the alumni meet was held on 28th sept. with the participation of more than 40 alumni. They planned a few activities to be carried out by them in academic and non academic activities. A team of them came forward to provide sports training to the students of our college. They showed eager interest to make some government schemes relating to infrastructure of the institution get early implemented .

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college has an immediate higher authority which is called Governing Body. It exercises general supervision of administrative, academic and financial affairs of the college. It formulates all the strategic policies and decisions for the smooth running of the institution. The G B is constituted of as per the guidelines of the state government. It consists of one prominent educationist as its president, the principal is the secretary of it and the members are selected from guardians, teachers, non-teaching staff and administrative staff including the librarian. The Governing Body execute the planning and development through democratic channels. There is a College development committee with members of teachers, non-teaching staff and students . This committee and Academic council of the college act as link between the G B and College. Governing Body , besides supervising the over all management affairs of the collage, takes care of other matters through these committees and hold sitting at least twice in a year with different stakeholders. The Governing Body shows due importance of the views, suggestions and grievances of the stakeholders and tries to solve the problems accordingly. The teacher representations to the G.B is selected in a very cooperative way . Similarly the academic and administrative management of the college is also supported by some other committees . For exmple Disciplinary Committee, Purchase Committee, Sports Committee, Admission Committee, Anti -ragging committee, Library committee, Construction Committee besides IQAC. All such committees are entrusted with their own responsibilities and they carry out it very cordial ways devoting the time, energy, intellect of the members for the healthy growth and development of the institute. The HoDs are given liberty to manage their own departments for achieving the formulated goals of the institution and they , in consultation with their departmental colleagues prepare their own plan of actions and organize the curricular and extension activities in team spirits . Moreover, for undertaking any kind of new project , the whole members of the college family enthusiastically offer their new thought, ideas, proposals, suggestions etc. for its real execution which helps the college authority to execute it. Likewise, co-curricular activities of the college are also carried out with active participation of teachers, non-teaching members and students. The decentralized and participatory management system of the college governance has been crating an inspirational and democratic atmosphere in the institution.

6.1.2 – Does the institution have a Management Information System (MIS)?

No Data Entered/Not Applicable !!!

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	<p>Kamrup College being affiliated to Gauhati University has to follow the norms and guidelines formulated by the University for the prescribed UG courses. However some teachers of teachers of our college who are the members of course construction committees of their respective departments of the affiliating university offer necessary suggestions for curriculum development. The Vocational Course Committees and Add on Course Committees design and develop the curriculum for the certificate and diploma courses. While designing such curriculum attention is deeply paid to the emerging needs and requirements of the present day time. The feedback received from the students and other stake holders on course contents are sent to the University for restructuring of syllabi.</p>
Teaching and Learning	<p>The college authority/Governing Body firmly tries to provide adequate infrastructure and equipment for a quality learning environment. The IQAC of the college is instrumental in maintaining and improving the teaching-learning mechanism. The college has designed to shift from the traditional tools to digitally advanced tools .To make ICT conducive teaching environment, the IQAC and college authority have organized ICT training programme for the teachers and library staff. Teaching through ICT -based audio-visual aids has been encouraged. College faculties are instructed to bring innovation in their teaching learning and evaluation techniques. All the academic departments are also instructed to prepare their respective course outcomes and programme outcomes in a systematic way .Maintenance of Departmental Diaries and Monthly Progress Reports are made mandatory for every faculty for smooth running of the teaching learning process of the institute. The daily Time Table of the college directs to undertake classes in conventional mode, by using ICT tools, bridge courses, blended learning, seminar classes, projects, field study. Due to the Covid -19 outbreak major portion of teaching learning was done</p>

through online mode during the session 2019-20.

Examination and Evaluation

The college follows the standard procedure prescribed by the affiliating University to conduct both the theory and practical semester end examinations of the undergraduate courses. All such examinations are conducted in strict principle and by fair means. The college conducts the internal examinations such as Sessional Examination, Class Tests in accordance with the academic calendar prepared by the institution .

The results of the internal examinations are declared and shown to the students within the very short period of commencement of the examinations and tests. However f students can access the final examination results only when the affiliating University declares it. During the session of 2019-20 both the end semester and internal examinations were held through online mode and the evaluation of the answers sheets was conducted at college level through online mode. During the pandemic period the teachers besides doing online classes and tests tried their best to ensure the continuous internal evaluation of our students for the purpose of keeping their good mental and academic health .

Research and Development

The college is an institute of undergraduate courses. Therefore it has limited resources regarding a research environment. But as the faculty members are highly research oriented, they keep practices the research culture in the institute by utilizing the library resources in effective ways. Majority of the faculties completed a number Minor and major Research Projects under the sponsorship of UGC. The departments undertake Action Research and project based researches by involving the students. The Research and Publication Cell of the college publish some research based publications, books at a regular interval. The college has organized workshop and seminar on IPR, Research Ethics for developing a research atmosphere in the institute.

Library, ICT and Physical Infrastructure / Instrumentation

The college has provided an adequate infrastructure ,equipment and ICT facilities in the college library. To make it more resourceful ,the college

purchases a good number of text books ,reference books and journal in every session. The library is fully equipped and there are separate spacious reading rooms for teachers, girls students and boys each.The functioning of library is done by library software "SOUL 2.0.The institute has upgraded the conventional class rooms, gyms, psychological laboratory etc.to be more adequate. Sports facilities are upgraded during this session.Laboratories for science stream were made completed.Installation of solar energy was done to fulfill the partial need of the college.

Human Resource Management

The human resource management system of Kamrup College,Chamata is very democratic as well as effective. The Governing Body of the college is constituted as per Govt. guidelines and its works as the top level management body and it keeps cordial relation with the staff through effective communication. It provides conducive environment for professional development and sets a well scheduled plan for effective communication with the teaching and non-teaching staff and thereby develops a healthy and encouraging working environment.The appointment of the teaching and non-teaching are done as par the selection procedure of the UGC and state government. All the faculty members and office assistants of the college have been entrusted with various tasks besides their normal duty according to their efficiency and compatibility. The promotion of the faculties and the office staff are done on due time.workshops,seminars and training programme are being held for their professional development . Both the teaching and non-teaching staff have their own mutual benefit fund for their welfare.The workload of the contractual teachers are considered very humanly and they are provided the monthly honorarium according to their level of satisfaction.

Industry Interaction / Collaboration

Kamrup College,Chmata as an academic institute always strive to cater to the needs and demand of the industry in terms of skill set required by them.The Career Guidance and Entrepreneurship Cell of the college keeps contact and invites some business entities to the

college and arranges training /workshops /Interaction sessions with them. Some of the alumni members from industrial sector also come and provide provide training and occupational information. The career-oriented courses offered by the college has also been able to cater to the needs of the students to a great extent.

Admission of Students

For admission into the UG courses in the college ,the uniform admission policy notified by the director of Higher Education, Government of Assam is followed. A Central Admission Committee is constituted by the college authority in advance to conduct the whole admission process smoothly.Like the previous year during this session too the admission process of the college was done through online mode. Admission procedure is given in the college prospectus uploaded on the college website. After online verification was completed ,the dates for counselling and admission are declared for different programmes of Honours and General courses. Admissions were made purely on merit basis and the merit list was displayed in the college notice board and the college website. There is reservation of seats for ST, SC, O.B.C/M.O.B.C as per reservation policy formulated by the Government.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The Planning Committee and Development Committee of the college formulates different academic and developmental schemes and communicate these with the Governing Body through e-mails and whatsapp groups. The college has its own institutional website where all the tenders and NIQ for construction, renovation or extension are uploaded.Digitalization and e-governance is gradually more emphasized in the institution.</p>
<p>Administration</p>	<p>E-governance is applied in the college administration through college own website,emails,whatsapp groups,google meet,zoom meet for fast and effective transmission of information and communication.Moreover all the committees and cells of the College keep communication with their members through their own whatsapp</p>

	groups.
Finance and Accounts	The college accounts are maintained in both computerized and manually..Salary bills of the permanent staffs are submitted through online mode to the Treasury office. All the transactions under RUSA grants have been done through PFMS mode.
Student Admission and Support	e-Governance is also applied in the student admission process. For hurdle free admission into the college the financial transaction of it was made through cashless mode. Online access of Forms and Prospectus for admission into new programmes was made available through college website. Students submitted their forms by students portal by selecting the subjects of study according to their own choices. Applications for scholarships have also been initiated online by the National Scholarship Portal.The result of the end-semester declared by the affiliating University is also made available through online,Form-fill Up for the end-semester examinations and the access to Admit Cards for examinations are done through online mode.
Examination	Generally both the the end semester and internal examinations of the college are held in offline mode. However, due to the Covid Pandemic, online examinations of three semesters were held . Moreover the faculty members conducted class tests and Unit tests through Google Classroom LMS.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Dr.Kabita Choudhury	Entrepreneurial Innovation Regional Development --A Bridge between North-East India Association Of South East Asian Nation	ICSSAR	3500

2019	Dr. Biswajit Das	Entrepreneurial Innovation regional Development -A Bridge between North-East India Association of South East Asian Nations	ICSSAR	3500
2020	Abdur Rouf	Transformation of Rural India	ICSSAR	3000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Seminar on Skill Development and National Growth	Nil	27/09/2019	27/09/2019	21	3
2020	Nil	Workshop on Digitization of College Accounts	15/02/2020	15/02/2020	6	7
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
R C	1	12/07/2019	25/07/2019	14
RC	1	04/07/2019	17/07/2019	14
No file uploaded.				

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
Nil	4	Nil	1

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
<ul style="list-style-type: none"> • Teachers' Mutual Aid Fund • Provision of Special Leave • Child Care Leave • Research fellowship Leave etc. • Health Camp for health screening • The college conducts awareness seminars on socially relevant issues like AIDS, blood sugar, Blood Pressure, Eye care, Medical leave, Medical Reimbursement as per the guidelines of the UGC and University, Group Insurance Scheme • Provision of College quota for employee's eligible ward • Provision of college canteen • Wi-Fi facilities are 	<ul style="list-style-type: none"> Employees Mutual Aid Fund Group Insurance Scheme, GIS is available to all employees, Uniforms are provided to the gate man and chowkidars, Allowances as per the university rules, Emergency aid fund in the time of family distress, Leaves of health ground along with other leaves as per leave rules Health check -up camps for good health, Gym facility of staff members, Sports and yoga Facility, Felicitation of staff 	<ul style="list-style-type: none"> Remedial Classes, Career counselling and guidance, Free admission as per Govt. scheme, Poor fund. Awareness camps against use of tobacco, drugs etc. at a regular intervals, Organising awareness programmes on mental health, Provision of free books to the poor meritorious students from college and departmental libraies, Ishan Uday Scholarship under P.M special N.E students scheme, Minority scholarship, Govt.Scholarship for SC, OBC students, Institutional Financial Aid

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal audit at the end of every financial year. The accounts of the college under different heads is properly maintained and checked by the Accountant daily. It is verified and attested by the daily verification of fees collection and voucher is done. The college conducts external financial audit at the end of each financial year in accordance with auditing standards accepted in India. The preparation of the internal audit of 2019-20 was entrusted to Nath Sarma Associates, a reputed CA firm of Nalbari and audit has been completed in time.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Governing Body	250000	Academic development and publication
No file uploaded.		

6.4.3 – Total corpus fund generated

1271426

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Gauhati	Yes	IQAC

Administrative	Yes	University Directorate of higher Education, ASSAM	Yes	Governing Body
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6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1) Parents -Teacher Meets by the departments 2) Felicitation to the alumni for their achievement in different fields 3) Temporary recruitment of some meritorious alumni in teaching posts 4) Feedback collection from the alumni

6.5.3 – Development programmes for support staff (at least three)

1) Regular health awareness programme for the staff 2) Sports and Yoga facilities 3) Upgradation of the drinking water and washrooms facilities 4) Preferential admission to ward of employee .

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1) Construction and installation of Science Laboratory in view of granting Science Stream by the Govt, of Assam 2) Process of Management Information System (MIS) started partially in admission, financial transaction ,examination 3) Number of Research Publications and research based projects have increased.

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	Yes
c) ISO certification	No
d) NBA or any other quality audit	Yes

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Students Counselling Programme	29/06/2019	03/08/2019	03/08/2019	350
2019	Organization of Skill development Programme for Students	10/08/2019	27/09/2019	28/09/2019	130
2019	Holding Guardians Meet	31/08/2019	30/09/2019	30/09/2019	25
2019	Joint Meeting of IQAC and RUSA, PMU, KCC	18/09/2019	30/10/2019	30/10/2019	18
2019	Organization of Workshop on NAAC Assessment and Preparation for it	15/11/2019	28/12/2019	28/12/2019	40

2020	Initiative for construction of Laboratory for science stream	28/12/2019	19/02/2020	31/03/2020	16
2020	Online Teaching Learning Process begins	20/01/2020	06/04/2020	19/09/2020	1200
2020	Appeal to Teaching and Library Faculties to organize national and international webinars and faculty development programme	04/05/2020	28/05/2020	12/09/2020	20
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Popular Talk on Today's Girls- marching ahead against the BARRIERS	31/08/2019	31/08/2019	263	7
Gender Equality for Prosperity	07/03/2020	07/03/2020	350	12
Outdoor Sports Competition for Girls	28/12/2020	31/12/2020	75	Nil

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
Percentage of power requirement of the college is met by renewable energy sources, like: 1) The Solar Panel is installed in the college campus helped the institute to reduce the overall electricity expenses and it generates 10kva, 2) Alternative energy sources such as lamps/LED/CLF are installed and are used where required, 3) Sufficient natural ventilation is available in the classrooms and office rooms of the college, 4) The institute strictly prohibits

the use of plastic and non-bio-degradable wastes in the college campus,5) Conducts weekly campus cleaning drive,6) Strict supervision on switching off of the electrical boards the use is over,7) Entrusting the Students Union Body to look after the proper and minimal use of electricity,8) Organizing seminar/talks/projects/field trips on environmental awareness and attitude at a regular interval,9) Waste products of canteen are segregated properly and the biodegradable wastes are used for the college gardens.10) Paperless official works are more emphasized,11) Awareness is created by displaying post and flex on Save Bijuli,Save Water,Say no to Plastic etc.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	3
Provision for lift	No	Nil
Ramp/Rails	Yes	3
Braille Software/facilities	No	Nil
Rest Rooms	Yes	3
Scribes for examination	Yes	1
Special skill development for differently abled students	Yes	3
Any other similar facility	Yes	1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	1	1	25/07/2019	1	Plantation Drive	Sustainable Development	45
2019	1	1	19/10/2019	1	Voting awareness	Rights of citizens	50
2020	1	1	18/03/2020	1	Covid-19 awareness programme in surrounding villages	Health Sanitization	20
2020	1	1	17/07/2020	3	Online Counselling programme on Mental	Mental and emotional health	102

					Health		
2020	1	1	30/09/2020	1	Swachhata Abhiyan	Cleanliness and Covid Awareness	60
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Code of Professional Conduct and Ethics	30/06/2019	The handbook of Code of Professional Conduct and Ethics has helped to strengthen integrity and accountability among the staff members. It also helped to develop trust and respect to other stakeholders. It has built an inspirational atmosphere in the institute which has helped in enhancing the bond between the college and staff members.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International Day of Yoga	20/06/2019	21/06/2019	150
World Population Day	11/07/2019	11/07/2019	200
Independence Day	14/08/2019	15/08/2019	300
Gandhi Jayanti	02/10/2019	02/10/2019	140
International Literacy Day	08/09/2019	08/09/2019	100
Teachers Day	05/09/2019	05/09/2019	190
Human Rights Day	10/12/2019	10/12/2019	120
World AIDS Day	01/12/2019	01/12/2019	150
Republic Day	26/01/2020	26/01/2020	200
Covid -19 Awareness Meeting among the Students	03/03/2020	05/03/2020	1300
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- 1) The college is situated in a rural area surrounded by greenery ambience. Hence our college has a best practice of Think Green, Do Green and Keep Green.
- 2) The college has permanent Environment and Climate Change Cell sponsored by Assam Science and Technology Council under which a good number of environmental awareness and protection programmes/activities are carried out at a regular interval.
- 3) The Green Club, constituted of the Education Honours students of the

college keeps supervision on environmental problems and does environmental awareness drives such as wall paintings, pestering, campus cleanliness etc.4)The college keeps on the plantation movement inside and outside the campus,5) The college has banned with penalty the sale and use of any kind of tobacco within its 100 meter surrounding.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Best practice -1,Think Globally ,Do Locally, Initiatives:1. Title of the practice: Think Globally ,Do Locally, Initiatives 2.Goals ,a) To sensitize the students about the emerging environmental global problems, b) To make the students know about the inherent relations between the acts we do locally and the problems happened to be found across the world. c) To implement environmentally conscious solutions into everyday decisions and actions of students and teachers/staffs in Kamrup College, Chamata. 3.The Context: Environmental problems have no boundaries. The type and nature of the problems bear the same characteristics in terms of large or small quantity. The minds of the youths are the right place of developing global concerns for environmental problems on the basis of their role in the local environment. The college is located in a village area surrounded by paddy fields and greenery now. To avoid bearing the brunt of climate change in an adverse way, the college adopts and tries to realise the phrase " Think Globally Act Locally" by appropriate thought of actions and spreading the message of environmental awareness and protection in the day to day life of the members of the college family. As environmental problems have no boundaries, every preventive and protective measure on the part on the individual can go a long way in global context. 4. The Practice: The IQAC has been performing the practice by various means, also through different departments of Kamrup College. 5. Evidence of Success: (a) A lot of different tree plantations both inside and outside of college campus have been done through this practice by the teachers and students over the years. (b) Emphasize on plantation and preservation of indigenous herbal trees by the college family. (c) A majority of students come to college either by bicycle or by walk and use public transport. (d) Use of AC is bare minimum in the college. (e) Students make various products of bamboo and cane such as Indian flag, bicycle etc. (f) Bicycle rallies to spread environmental awareness. (g) Emphasizing use of eco-friendly and bio degradable objects instead of plastic, tharmocol, polymer or any other harmful products. (h) Implementing pisciculture in the college campus. 6. Problems Encountered and Resources Required: a). The public transport available to commute to and from college is not adequate. As a result, more personal two wheeler and four wheeler vehicles are used. b). The members of the college are not rich enough to buy and use electric car/bikes, also there is a lack of availability of charging stations in the area. Hence, members of the college have to use petrol/diesel engine vehicles. 7. Notes (Optional) 8. Contact Details Name of the Principal : Dr. Debendra Kr. Bezbaruah Name of the Institution : Kamrup College, Chamata Village : Chamata PIN :781306 Website : www.kamrupcollegechamata.co.in Mobile : 9854689794 Best Practice No 2: Social Responsibility 1. Title of the practice: Social Responsibility of Kamrup College 2. Goal: Continuous commitment to contribute toward the socio-economic development in nearby areas of Kamrup College. 3. The context: A large chunk of students in Kamrup College are from financially poor background. Also, a large portion of population in nearby areas of the college are not financially well off. 4. The practice: The IQAC and teachers/staffs as well as students supports various social events in Chamata region. 5. Evidence of success: a) Distribution of foods in flood relief camps by teachers/students. b) Small monetary contribution to different social events by teachers and other staffs. c) Monetary help to the distressed people d) Establishing Covid Care Centre in

the college e) Awareness camp on Health Hygiene in nearby villages f) Preservation of ancient scripts and documents g) The college adopts a primary school, provided computer to the school. 6. Problems encountered and resources required: The main problem is lack of money. Also, due to covid in last two years, many things to realize the above goal were not possible. 7. Notes (Optional) 8. Contact Details Name of the Principal : Dr. Debendra Kr. Bezbaruah Name of the Institution : Kamrup College, Chamata Village : Chamata PIN :781306 Website : www.kamrupcollegechamata.co.in Mobile : 9854689794

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

http://www.kamrupcollege.co.in/upload/igac_file/1656140575.pdf

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

"I measure the progress of a community by the degree of progress which women have achieved"- B.R. Ambedkar. Established in 1966, Kamrup College, Chamata now, in its 56th year of existence serves as a pioneer educational institution in Nalbari district in providing quality education and access to all, and continues to educate and empower young men as well as women, especially those from the marginalized and weaker section of the society in ensuring justice and equity in society. The College has been adopting a distinctive approach towards prioritizing girl's education in the area since its time of establishment. Initially there were a few no. of girl students enrolling in the institution. But the vision and mission of the college kept it move for an untiring effort for enhancing girl's education as well as for upliftment of them in all aspects so that the term "Women Empowerment" is translated into reality in the true sense. as reflected in the ratio of students, whereby we can see the number of girl students enrolled is higher than boys. With a dedicated staff of faculty members continuously assisting and guiding each student in acquiring competency in new domains of knowledge, world affairs, politics and instilling and supporting students in receiving quality education. There has also been sensitization about the importance of girls education among the SC and marginalized communities through various educational programmes. While prioritizing the goal of education of girls, as a part of academic-related activities student projects have been undertaken by the Department of Education in our college. Similarly, the Department of Political Science undertakes Gender Sensitization programmes actively involving student participation in such programmes. These activities are extended also to sports and such other physical activities like women's self-defence training workshops etc. The results of such continuous initiatives show an overwhelming growth of girls enrolment of the locality in higher education since the last decades. The present overall percentage of boys enrolled is 41.71 while for girls it stands at 58.29 percent. Simultaneously if we look at the figures of students from the backward and marginalized backgrounds i.e. OBC, SC, ST here too the enrolment number of girl student shows a higher rate. This is indicative of the fact that more number of girl students are enrolling themselves in higher education and mirrors the progress of the larger society in the adjoining areas too. We can also see an increase in the number of girl students taking up admission in our college. Likewise, the results of University-level examinations also show girls faring better and ahead of boys with degree-level toppers and rank holders being girls. It has been made possible due to the fact that our college provides individual guidance to our students, mentoring as well as career-related information and training in skill developments It also needs mention that our college caters to the needs of differently-abled students while ensuring a barrier free education and learning environment. In order to ensure

and promote gender equality, the college is planning some other impact oriented programmes to be executed in the coming years under Women'Cell, Extension Education Cell, Committee Against Sexual Harassment and also at the imitative of every department of the institute.

Provide the weblink of the institution

http://www.kamrupcollege.co.in/upload/igac_file/1656300203.pdf

8.Future Plans of Actions for Next Academic Year

To continue the initiatives of upgrading the college into a rural University,To start the programmes of Science Section,To do more MoU with State/National/International Organizations/ Institutions,To Start KKHOU and IGNOU learning Centers in the college,To organize more seminars/workshops/conferences /FDP through off line mode,To expand the social responsibilities by implementing more impact -oriented extension activities,To intruduce facultys monthly progress report and its quality analysis.